

Sacred Heart Catholic Primary School



SITE MANAGER

36 hours per week, all year round

7.00am – 3.12pm

Current Salary Scale SO1 (£39,519 - £40,575)

The Governing Body is seeking to appoint a proactive and reliable **Site Manager** to oversee the maintenance, security and upkeep of our buildings and grounds, ensuring a safe, welcoming and well-maintained environment for our school community.

The successful candidate will take responsibility for health and safety compliance, including risk assessments and statutory maintenance requirements. A willingness to undertake relevant training and professional development is essential.

We are a thriving three-form entry primary school with a large and varied site, offering an excellent opportunity for someone who takes pride in maintaining high standards and making a positive contribution to the life of the school.

Visits to the school are strongly recommended.

Please contact Mrs Wildgust, Business Manager at the school
to arrange a visit on 01895 633240.

Application forms and further details are available on our website as well as Crinkle Recruitment.
Email completed applications to: recruitment@shpsruislip.org

CLOSING DATE: 12 noon, Friday, 6th November 2026

Interviews to be held on Friday, 13th November 2026

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful applicant will be subject to a number of safer recruitment checks including an enhanced DBS check.